



CITY OF BURLINGTON
300 N. Pine St.
Burlington, Wisconsin 53105-1460
Phone: (262)342-1161 Fax: (262) 763-3474
www.burlington-wi.gov

AGENDA
HOUSING AUTHORITY OF THE CITY OF BURLINGTON, WISCONSIN
REGULAR MEETING May 16, 2018 AT 6:00 P.M.

RIVERVIEW MANOR, 580 MADISON STREET, BURLINGTON, WISCONSIN

Pat Lapp, Chairman Ralph Heck, Vice-Chairman John Smith, Secretary
Kathy Merten, Commissioner Michelle Petersen, Commissioner

- **Call to Order-Roll Call**
- **Approval of minutes from previous meeting**
- **Financial Reports**
 - Project Reserve Account – signature card updates needed after annual meeting.
 - Escrow account.
 - Review monthly payments and bank statements.
- **Building and Maintenance**
 - Community room A/C – Cutting costs – Utilize maintenance staff to cut hole for sleeve.
 - Bid for A/C units – Auer Steel.
 - Will need electrical bids to wire units.
- **Occupancy Report by Manager**
 - Current waiting list - 2 bedroom – 5 1 bedroom – 55.
 - Vacancies/move-ins/move-outs – Unit 103 vacating May 31.
- **New Business**
 - 2019 budget - Discussion on future planning for Riverview.
 - Sidewalk from North wing to East wing. Other building improvements.
 - Board to walk the project grounds and discuss ideas for improvements.
 - Annual meeting
 - Chairman Lapp – stepping down.
- **Other Business**
 - Upcoming manager trainings – Madison 5/16/18 and St Louis 5/23-4/24/18.
- **Other matters as authorized by Law (as of meeting time)**
- **Adjournment**

NOTE: If you are disabled and have accessibility needs or need information interpreted for you, please call the City Clerk's Office at 262-763-7996 at least 24 hours prior to the meeting.